

REVIEW OF FY2020-21 RECOMMENDED BUDGET

MAY 6, 2020

MAY 7, 2020

BUDGET WORK SESSION

OBJECTIVES

Identify budget highlights

Review City Council and citizen priorities

Highlight FY2020-21 budget recommendations for each operating division

Present 5-Year Capital Improvement Plan

Highlight FY2020-21 capital projects

FY2020-21 BUDGET CALENDAR

October-December
2019

- Conduct Citizen Survey

January 15th

- YTD Financial Recap and Look Forward Work Session

February 6th

- Strategic Planning Council Retreat

April 30th

- FY2020-21 Recommended Budget and 5-Year Capital Improvements Plan Released to Public

May 6th

- Review of FY2020-21 Recommended Budget with the City Council (1 of 2)

May 7th

- Review of FY2020-21 Recommended Budget with the City Council (2 of 2)

June 2nd

- Tentative Budget Adoption

June 16th

- Final Budget Adoption

BUDGET DEVELOPMENT – HOW DID WE GET HERE?

Citizen Survey – Community Input

Council Retreat – Identify Council Priorities

Capital Improvement Projects – Align with Council Priorities

Forecasting Revenues and Fund Balances

Department Operating Budget Reviews

Present a Balanced Budget to the Council

CITY COUNCIL PRIORITIES

Improved City Services & Livability

Modernization

Economic Prosperity

Communication and Teamwork

Partnerships

Culture

CITIZEN SURVEY QUESTIONS & RESPONSES

Question 13. Please rate how important, if at all, you think it is for the Kingman community to focus on each of the following in the coming two years:

Area of Interest	Essential & Very Important Responses (2019)	Essential & Very Important Responses (2018)
Overall economic health of Kingman	90%	90%
Overall feeling of safety in Kingman	88%	83%
Health and wellness opportunities in Kingman	87%	84%
Overall opportunities for education and enrichment	79%	81%
Overall ease of getting to the places you usually have to visit	73%	74%
Sense of community	73%	76%
Quality of overall natural environment in Kingman	72%	68%
Overall “built environment” of Kingman (including overall design, buildings, parks and transportation systems)	72%	73%

CITIZEN SURVEY QUESTIONS & RESPONSES (CONT.)

***Question 14.** Please indicate how important, if at all, each of the following projects and issues will be for the City to address in the next five years:

Area of Interest	Essential & Very Important Responses
Maintaining and improving streets	90%
Increasing youth and adult recreation program offerings	66%
Investing in historic downtown streetscape and infrastructure	59%
Citywide beautification efforts	57%
Improving aging City facilities (City Hall, Police and Fire Administration, etc.)	48%
Expanding public art and performing arts opportunities	43%
Increasing the number of walking and bicycle trails	40%

*This was a custom question created by City of Kingman staff.

BUDGET HIGHLIGHTS

BUDGET HIGHLIGHTS

CONSIDERATIONS

1. How much of a role will unemployment play in our local economy?
2. How many local businesses will never open their doors again?
3. Housing and building industry will likely be affected, but how much?
4. What will the recovery look like? Steep incline or slow and steady?
5. What is the likelihood that COVID-19 will return in the fall/winter, and what is the outfall?
6. Will there be a new “normal”, and how will that impact revenues, at least in the near future?
7. All things considered, what type of budget do we develop – optimistic, baseline or pessimistic?

BUDGET HIGHLIGHTS (CONT.)

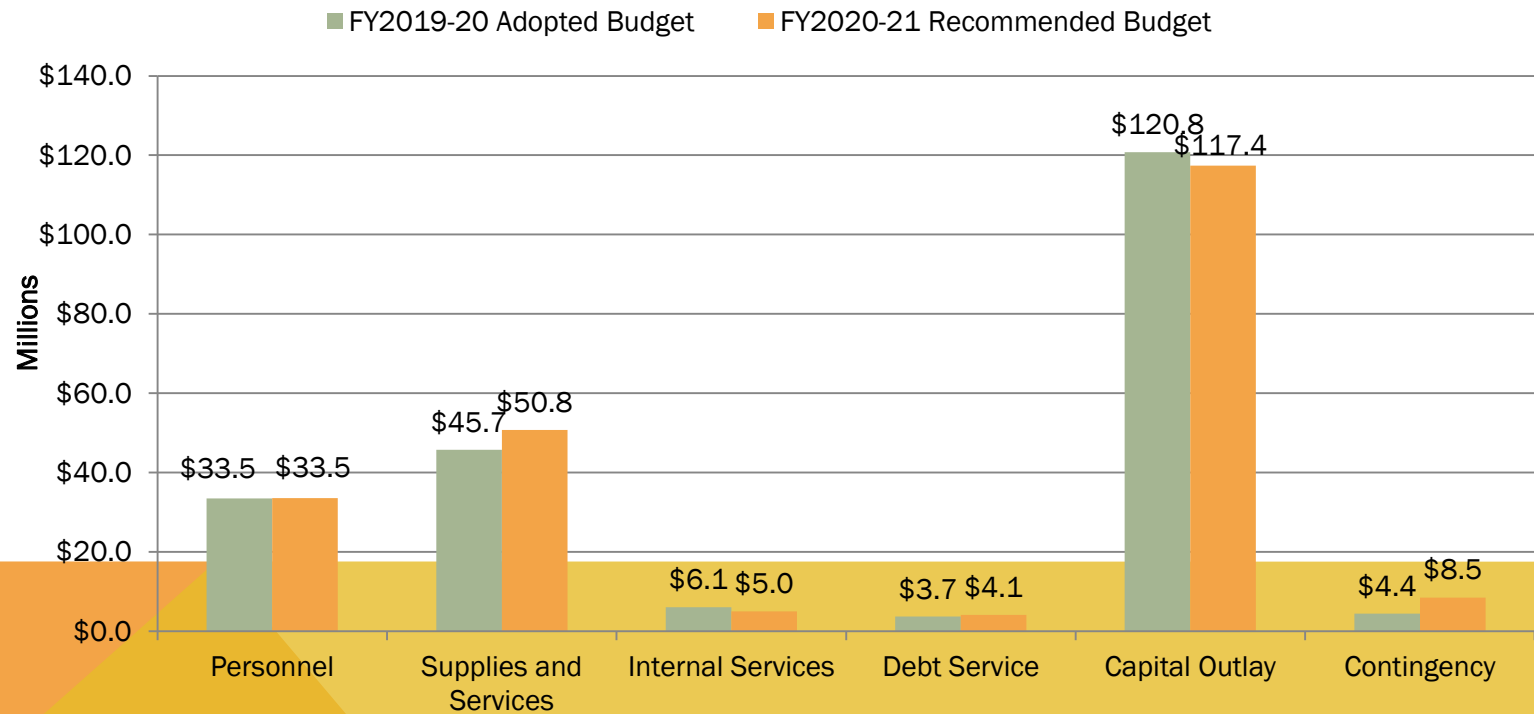
Total Revenues = \$183.6 million

Revenue Source	FY2018-19 Actual	FY2019-20 Adopted	FY2019-20 Estimated	FY2020-21 Recommended
Participation	-	77,530,000	-	66,611,980
Intergovernmental	4,455,900	16,614,021	6,122,314	25,338,310
Debt Proceeds	-	5,000,000	-	24,833,500
Charges for Services	23,207,066	23,711,773	23,467,910	23,255,513
Local Sales Tax	22,939,134	20,112,038	19,548,858	18,329,267
State Shared Revenues	11,445,823	11,745,730	11,223,157	11,234,607
Other	11,312,087	13,915,460	14,629,838	10,727,834
Meter Connection Fees	992,870	615,000	1,030,593	772,945
Franchise Fees	715,624	713,978	698,711	684,737
Licenses and Permits	732,541	690,891	839,039	682,073
Development Impact Fees	613,595	454,845	494,385	370,788
Fines and Forfeitures	315,107	236,255	301,624	300,526
Special Assessments	614,621	237,100	260,607	240,900
Interest Income	1,274,754	416,173	877,228	173,899
Total Revenues	78,619,122	171,993,264	79,494,264	183,556,879

BUDGET HIGHLIGHTS (CONT.)

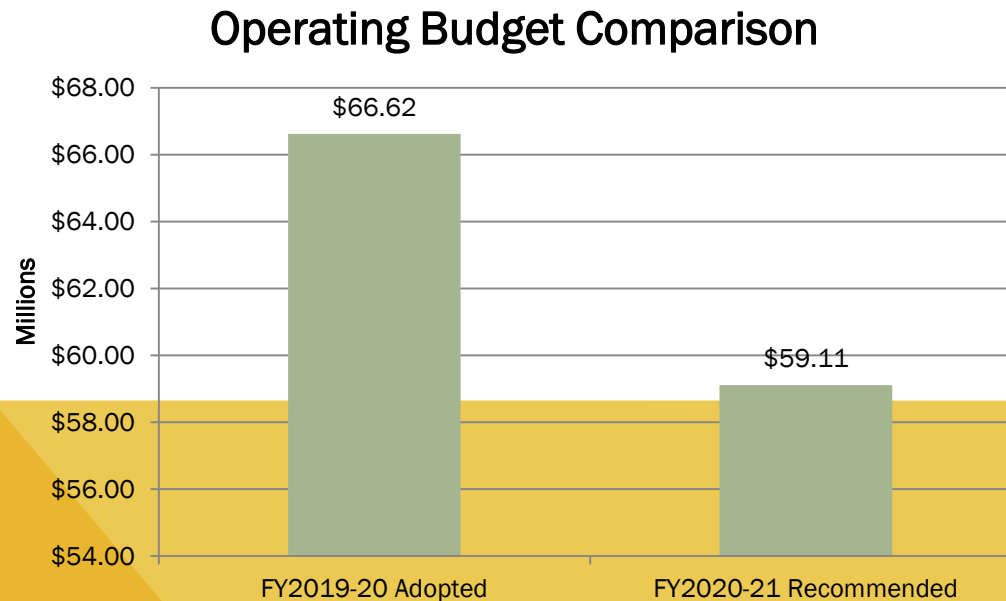
Total FY21 appropriations = \$219.3 million

Total FY20 appropriations = \$214.1 million



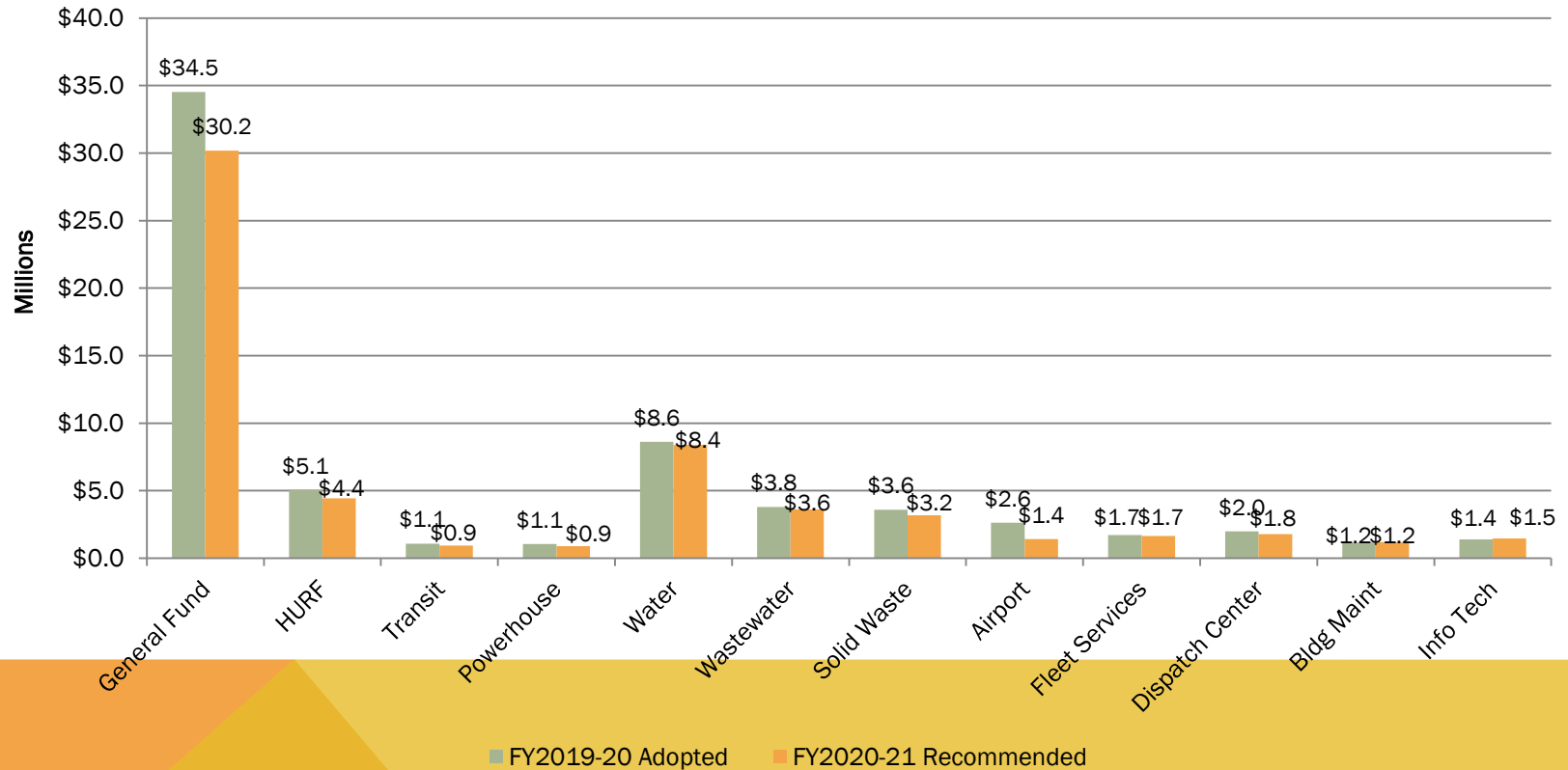
BUDGET HIGHLIGHTS (CONT.)

Operating budgets decreased 11.3% over FY2019-20;
4.7% of decrease represents difference in one-time
payment amounts to PSPRS



BUDGET HIGHLIGHTS (CONT.)

Operating Budget Comparison by Fund



BUDGET HIGHLIGHTS (CONT.)

Staffing Level Changes

- In an effort to address additional compression adjustments during FY2019-20, the Police Department eliminated 2 Police Officer positions.
- Reduction of 1 Golf Attendant. Full-time Golf Attendant was replaced with part-time golf attendants.
- Reduction of 2 Equipment Operator B's in the Solid Waste division due to recycling program changes. One of these positions is currently vacant and will not be filled; the other will be eliminated through attrition.

Unfunded Pension Liability

- Prepay budgeted payroll expense of \$4.1 million
- One-time payment of \$1.55 million in contingency reserves
 - Utilizing fund balance exceeding 40%

Employee Compensation

- No salary increase or COLA adjustment
- Benefits increase of \$82,535

BUDGET HIGHLIGHTS (CONT.)

Solid Waste Service

- Rate study results to be presented at May 19th Council meeting
- Recycling program has been removed. As recycling market conditions improve, the program will be re-evaluated
 - Reduces solid waste operating costs +/- \$300,000
- 10-year trash truck replacement program has been implemented utilizing a 7-year capital lease program
- Commercial rate increase is into the recommended budget

Economic Recovery Program

- Advertising and regional marketing campaign
- Route 66 celebration event
- “Support Local” program
- Signs and murals program
- Expansion of the façade improvement program
- “Google My Business” profile audit (500 businesses)

5-Year Capital Improvement Plan

- Improved city services and livability

Economic prosperity

City infrastructure

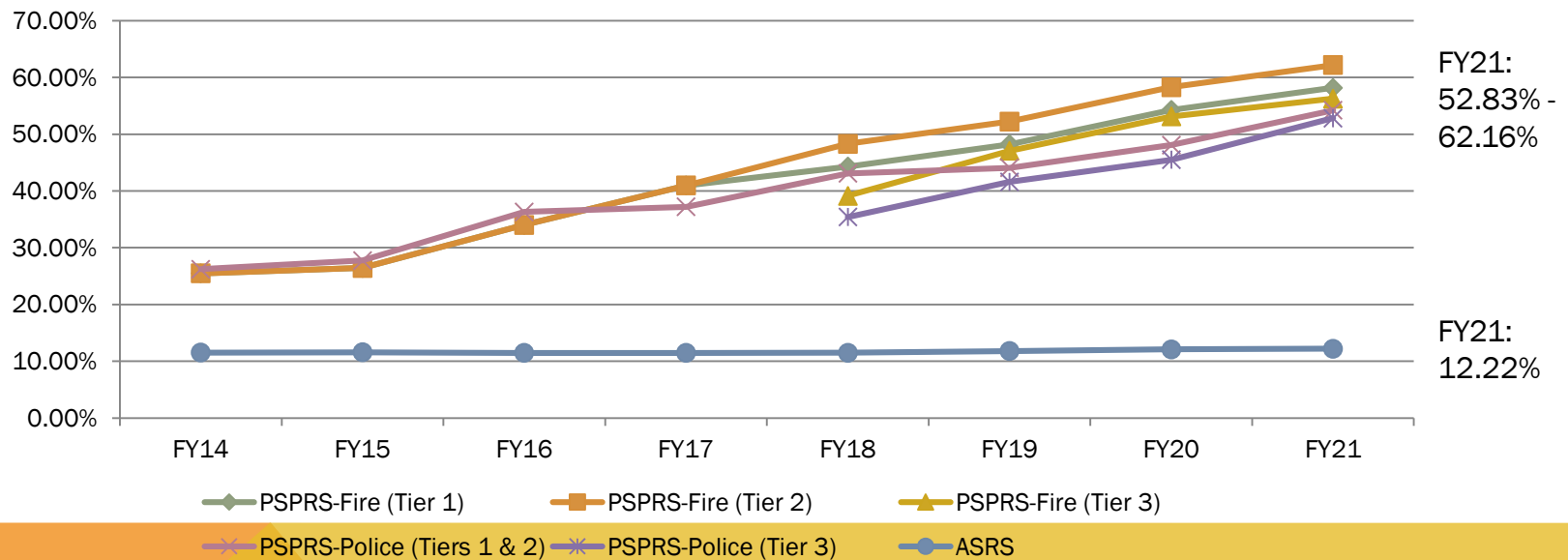
Primary funding sources – cash reserves, transfers, debt proceeds, operating budgets, participation

Impact fee study to be completed in FY21 – implementation of impact fees is not proposed for FY21

BUDGET HIGHLIGHTS (CONT.)

ASRS and PSPRS Contribution Rates

- Employer retirement rates increasing
 - ASRS rate increase = \$14,779; PSPRS rate increase = \$369,480



ASRS employee rates increasing to 12.22%

PSPRS employee rates unchanged

BUDGET HIGHLIGHTS – GENERAL FUND

FY21 budgeted revenues (excluding transfers) -4.2% , or -\$1.3M, from FY20 estimated revenues

- TPT collections down \$1.1M
- State shared sales tax and vehicle license tax down \$404K
- State shared income tax up\$483K

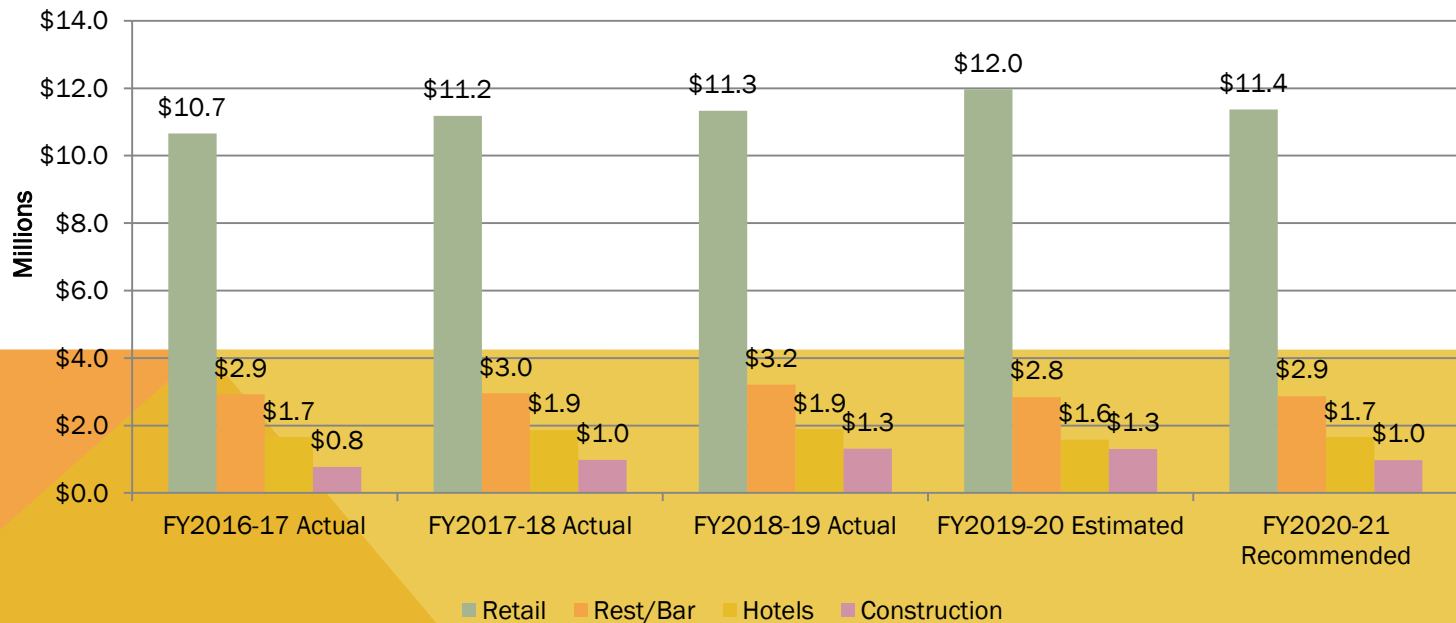
89.1% of General Fund revenues comprised of TPT and state shared revenues

General Fund Revenue	FY2019-20 Est (Pre COVID-19)	FY2019-20 Est (Post COVID-19)	FY2020-21 Recommended	% Diff from FY20 Est Pre COVID-19 to FY21 Recom.	% Diff from FY20 Est Post COVID-19 to FY21 Recom.
Licenses and Permits	930,826	839,039	682,073	-26.7%	-18.7%
Charges for Services	1,258,751	1,192,153	1,265,547	0.5%	6.2%
Franchise Fees	698,711	698,711	684,737	-2.0%	-2.0%
Fines and Forfeitures	282,699	282,699	285,526	1.0%	1.0%
Local Sales Tax	18,811,766	18,182,415	17,060,111	-9.3%	-6.2%
State Shared Revenues	8,968,516	8,479,857	8,557,722	-4.6%	0.9%
Other	342,619	342,619	214,294	-37.5%	-37.5%
Total Excluding Transfers	31,293,888	30,017,493	28,750,010	-8.1%	-4.2%
Transfers	1,980,461	1,980,461	2,414,752	21.9%	21.9%
Total	33,274,349	31,997,954	31,164,762	-6.3%	-2.6%

BUDGET HIGHLIGHTS (CONT.)

- Through February 2020, TPT revenues were up 8.4% over FY19 revenues through February
- March-June 2020 TPT revenues expected to decline by 18.4% from March-June FY19
- FY21 TPT revenues estimated to decrease by 6.2% overall - slight rebound in restaurants and hotels is anticipated

TPT Collections by Category



BUDGET HIGHLIGHTS – GENERAL FUND (CONT.)

General Fund operating expenditures are down 12.6%

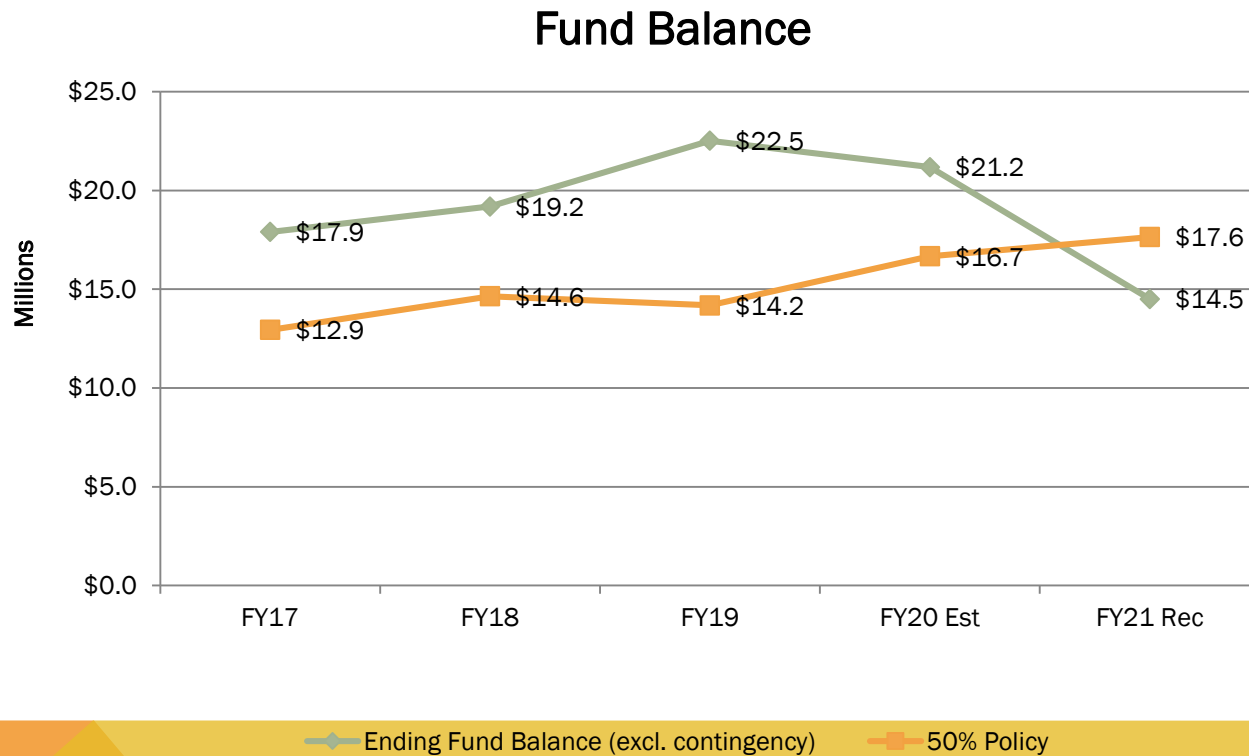
- Estimated revenues, not cash reserves, used to cover operating expenditures
- 2 currently vacant Groundskeeper positions will not be filled
- Vehicle replacements leased over 5-year term instead of purchased outright
- Overall reduction in supplies, training, r&m, and equipment and PSPRS unfunded liability payment

General Fund transfers are up 79.5%

- Includes a one-time transfer of \$1.6M to Capital Projects Fund for fire station 2 remodel
- Includes a one-time transfer of \$300K to Capital Projects Fund for Economic Recovery and Façade Improvement Programs
- Includes a one-time transfer of \$2.0M to I-11 E. Kingman Connection Project Fund for RSFP TI project
- Includes \$100K towards retiree expenses, \$175K to offset expenses within the Transit Fund (a cost of service analysis is underway), and \$694K to offset expenses within the Powerhouse Fund

Increase in General Fund contingency reserves for PSPRS unfunded liability payment

BUDGET HIGHLIGHTS – GENERAL FUND (CONT.)



BUDGET HIGHLIGHTS - HURF

FY21 budgeted revenues (excluding transfers) are down -2.7%, or -\$98,244, from FY20 estimated revenues

HURF Revenue	FY2019-20 Est (Pre COVID-19)	FY2019-20 Est (Post COVID-19)	FY2020-21 Recommended	% Diff from FY20 Est Pre COVID-19 to FY21 Recom.	% Diff from FY20 Est Post COVID-19 to FY21 Recom.
Highway User Fuel Tax	2,911,585	2,743,300	2,676,885	-8.1%	-2.4%
Restaurant & Bar Tax	955,424	812,766	820,894	-14.1%	1.0%
Other	44,914	44,914	4,957	-89.0%	-89.0%
Total Excluding Transfers	3,911,923	3,600,980	3,502,736	-10.5%	-2.7%
Transfers	508,984	508,984	556,177	9.3%	9.3%
Total	4,420,907	4,109,964	4,058,912	-8.2%	-1.2%

Operating budget is down 12.6% from FY20 budget

Pavement preservation spending is \$1.2 million - \$650K is carryover from current FY20

Based on existing revenue sources, pavement preservation spending will decline to less than \$600,000 in the out years.

Sales tax initiative not recommended to take to the voters this election cycle.

BUDGET HIGHLIGHTS – ENTERPRISE FUNDS

Water

- Pre-April 2020, customer growth rate of 1.6%; estimating a decline in FY21
- Pre-April 2020, revenue growth rate of 6.1%; estimating a decline FY21
- Water rate study and recommended restructure/increases to be brought to the Council in summer; increase is not included in budget

Wastewater

- Pre-April 2020, customer growth rate of 2.7%; estimating a decline in FY21
- Pre-April 2020, revenue growth rate of 2.9%; estimating a decline in FY21
- Sewer connection assistance program funding of \$50,000 included in budget (currently there are 6 customers who have utilized this program)

Solid Waste

- Pre-April 2020, customer growth rate of 2.1%; estimating a decline in FY21
- Pre-April 2020, revenue growth rate of 2.0%; estimating a decline in FY21
- Solid Waste rate study results to be brought to Council in May; elimination of recycling program until market conditions improve and an increase to commercial rates is included in the budget
- 10-year trash truck replacement program in place

Stormwater

Rate study to be completed mid to late FY21; stormwater fees are not proposed for FY21

BUDGET HIGHLIGHTS – ENTERPRISE FUNDS (CONT.)

Airport

- Revenues
 - FY21 Airport recurring operating revenues are -4.5%, or -\$54,441, from FY20 estimated recurring operating revenues
 - Primary lessee's revenues expected to be down 13%, or -\$111K for FY20 and flat for FY21 – this lessee's revenues represent 63% of airport's revenues
 - Includes a 3% increase in long-term leases
 - One-time revenues of \$200K in land sales is included
 - Commercial airline parking of \$489K included
 - Expenditures
 - Excluding Dross site assessment and investigation fees, operating budget decreased 49.8%, or \$841,826.
 - Land sale reserves to be used for grant local match requirements
- Contingency increased by \$650,000 to appropriate for use of nonrecurring revenues, if collected.

Airport Capital Projects Fund to be established.

OPERATING BUDGETS

CITY COUNCIL (PAGE 45)

Budget Highlights/Comments:

The recommended budget reflects a 4.3% increase:

- ◆ Personnel costs increased 10.2%. The FY2019-20 budget included family health insurance coverage for three Councilmembers. The FY2020-21 recommended budget includes family health insurance coverage for four Councilmembers.
- ◆ Internal services increased due to a revision to the Insurance Services allocation methodology.

Operating Budget Summary							
	FY19 Adopted	FY19 Actual	FY20 Adopted	FY20 Revised	FY20 Estimated	FY21 Recommended	FY20 Variance to Budget
Personnel	50,527	50,732	100,728	100,728	64,799	110,980	-36%
Supplies & Services	109,065	92,427	115,315	114,615	93,770	111,615	-19%
City Internal Services	6,563	6,563	8,107	8,107	8,107	11,228	0%
Program Total	\$166,155	\$149,723	\$224,150	\$223,450	\$166,676	\$233,823	-26%

CITY MANAGER (PAGES 46-48)

Budget Highlights/Comments:

The recommended budget reflects a 2.6% decrease:

- ◆ Personnel costs reflect the reclassification of the Public Affairs Coordinator from a Grade 214 to a Grade 222.
- ◆ Supplies & services decreased due to removal of the National Citizen Survey fee. The survey will be sent out every two years going forward.

Operating Budget Summary							
	FY19 Adopted	FY19 Actual	FY20 Adopted	FY20 Revised	FY20 Estimated	FY21 Recommended	FY20 Variance to Budget
Personnel	275,491	274,847	308,902	308,902	303,408	312,275	-2%
Supplies & Services	66,550	88,751	104,300	104,300	78,615	90,471	-25%
City Internal Services	15,065	15,065	21,852	21,852	21,852	21,099	0%
Program Total	\$357,106	\$378,664	\$435,054	\$435,054	\$403,875	\$423,845	-7%

CITY ATTORNEY (PAGES 49-50)

Budget Highlights/Comments:

The recommended budget reflects a 9.7% decrease:

- ◆ Personnel costs include the reclassification of the Asst. City Prosecutor I (Grade 218) and Asst. City Prosecutor II (Grade 224) to Assistant City Prosecutor (Grade 222). Due to turnover, health insurance costs and salaries declined.
- ◆ A decrease in outside legal services accounts for a majority of the decrease in supplies & services.
- ◆ Internal services decreased due to a reduction in the Information Technology allocation. An interface for the e-ticket system was budgeted in FY2019-20 but was not needed resulting in a decline in this year's allocation.

Operating Budget Summary							
	FY19 Adopted	FY19 Actual	FY20 Adopted	FY20 Revised	FY20 Estimated	FY21 Recommended	FY20 Variance to Budget
Personnel	580,503	585,600	730,000	730,000	661,948	713,860	-9%
Supplies & Services	199,800	78,357	198,500	198,500	83,396	152,400	-58%
City Internal Services	53,496	53,496	120,177	120,177	120,177	80,455	0%
Program Total	\$833,799	\$717,452	\$1,048,677	\$1,048,677	\$865,521	\$946,715	-17%

CITY CLERK (PAGES 51-53)

Budget Highlights/Comments:

The recommended budget reflects a 16.6% decrease:

- ◆ Personnel costs increased due to staffing turnover mid-fiscal year FY2019-20.
- ◆ Implementation of the document management system was completed in FY2019-20 and was removed from this year's budget which accounts for the decrease in supplies & services.

Operating Budget Summary							
	FY19 Adopted	FY19 Actual	FY20 Adopted	FY20 Revised	FY20 Estimated	FY21 Recommended	FY20 Variance to Budget
Personnel	219,168	203,426	164,747	164,747	180,591	172,203	10%
Supplies & Services	124,318	109,968	161,937	162,637	112,012	94,722	-31%
City Internal Services	31,623	31,623	33,431	33,431	33,431	33,495	0%
Program Total	\$375,109	\$345,016	\$360,115	\$360,815	\$326,034	\$300,420	-9%

COURT (PAGES 54-56)

Budget Highlights/Comments:

The recommended budget reflects an 8.6% decrease:

- ◆ Use of the Court's Fail to Pay Program has led to a reduction in jail fees and accounts for the majority of the decrease in supplies & services.
- ◆ Internal services increased due to a revision to the Insurance Services allocation methodology and a higher Building Maintenance allocation to maintain fund balance.

Operating Budget Summary							
	FY19 Adopted	FY19 Actual	FY20 Adopted	FY20 Revised	FY20 Estimated	FY21 Recommended	FY20 Variance to Budget
Personnel	657,243	645,609	661,157	661,157	671,755	662,372	2%
Supplies & Services	796,550	636,128	746,550	746,550	599,413	604,300	-20%
City Internal Services	42,459	42,459	62,901	62,901	62,901	77,877	0%
Program Total	\$1,496,252	\$1,324,195	\$1,470,608	\$1,470,608	\$1,334,069	\$1,344,549	-9%

ECONOMIC DEVELOPMENT (PAGES 57-59)

Budget Highlights/Comments:

The recommended budget reflects a 13.0% decrease.

- ◆ Personnel costs decreased due to the restructuring of the Planning & Zoning and Building & Life Safety divisions. The Administrative Assistant position transferred to the Community Development division during FY2019-20, reducing Economic Development's FTEs by 1.
- ◆ Supplies & services decreased due to 1) a reduction in marketing materials, and 2) the Façade Improvement Program's funding source being the Capital Projects Fund instead of through the General Fund.
- ◆ Internal services decreased overall. An increase in the Insurance Services allocation, which was due to a revised allocation methodology, was offset by a decrease in the Building Maintenance allocation which due to the Economic Development staff being housed at various locations throughout the City.
- ◆ Capital outlay decreased due to a vehicle no longer needing to be purchased.

Operating Budget Summary							
	FY19 Adopted	FY19 Actual	FY20 Adopted	FY20 Revised	FY20 Estimated	FY21 Recommended	FY20 Variance to Budget
Personnel	387,357	380,469	484,915	462,270	467,657	437,131	-4%
Supplies & Services	267,060	104,932	219,194	220,994	152,759	151,866	-30%
City Internal Services	20,815	20,815	34,562	34,562	34,562	27,489	0%
Capital Outlay	-	-	-	15,000	-	-	-
Program Total	\$675,232	\$506,216	\$738,671	\$732,826	\$654,978	\$616,486	-11%

TOURISM (PAGES 60-62)

Budget Highlights/Comments:

The recommended budget reflects a 16.1% decrease:

- ◆ Personnel costs include an Administrative Assistant (Grade 206) reclassification to an Administrative Coordinator (Grade 211).
- ◆ Expecting that tourism activities will be slow to recover from the COVID-19 pandemic, the need for merchandise inventory will be lessened which accounts for the decrease in supplies & services.
- ◆ Capital outlay decreased due to the completion of a conference room renovation, replacement of an entry sign and a vehicle replacement purchase.

Operating Budget Summary							
	FY19 Adopted	FY19 Actual	FY20 Adopted	FY20 Revised	FY20 Estimated	FY21 Recommended	FY20 Variance to Budget
Personnel	240,307	229,258	300,564	300,564	265,975	314,155	-12%
Supplies & Services	498,533	487,354	557,367	603,367	538,243	465,716	-3%
City Internal Services	35,970	35,970	46,776	46,776	46,776	40,693	0%
Capital Outlay	25,000	-	147,500	147,500	23,300	55,059	-84.4%
Capital Lease	-	-	-	-	-	6,719	-
Program Total	\$799,810	\$752,582	\$1,052,207	\$1,098,207	\$874,294	\$882,342	-17%

AIRPORT (PAGES 63-65)

Budget Highlights/Comments:

The recommended budget reflects a 46.3% decrease:

- ◆ Supplies & services decreased due to 1)a reduction in the Dross site assessment and investigation fees, 2) completion of several projects, such as signage, website design, and chip seal, and 3) removal of the environmental assessment of a 16-acre parcel clean-up project.
- ◆ Capital outlay decreased due to completion of a terminal remodel, building demolition, and vehicle purchase. The decrease offsets the purchase of a backhoe.

Operating Budget Summary							
	FY19 Adopted	FY19 Actual	FY20 Adopted	FY20 Revised	FY20 Estimated	FY21 Recommended	FY20 Variance to Budget
Personnel	695,558	345,342	411,884	411,884	409,328	410,573	-1%
Supplies & Services	511,950	994,534	1,957,910	1,772,399	804,821	834,915	-59%
City Internal Services	-	-	141,866	141,866	141,866	76,903	0%
Capital Outlay	950,000	530,706	125,000	177,607	117,000	87,000	-6%
Capital Lease	-	-	-	-	-	6,719	-
Program Total	\$2,157,508	\$1,870,582	\$2,636,660	\$2,503,756	\$1,473,015	\$1,416,110	-44%

ENGINEERING (PAGES 66-69)

Budget Highlights/Comments:

The recommended budget reflects a 5.5% decrease:

- ◆ Personnel costs include a reclassification of two Engineering Technician I positions to Engineering Technician II positions and does not fund a currently vacant Engineering Technician I position for FY2020-21. This position is expected to be needed in FY2021-22.
- ◆ Capital outlay is decreased due to the completion of a vehicle replacement purchase. Instead of purchasing the vehicle outright, a 5-year lease program will be utilized for four replacement vehicles.

Operating Budget Summary							
	FY19 Adopted	FY19 Actual	FY20 Adopted	FY20 Revised	FY20 Estimated	FY21 Recommended	FY20 Variance to Budget
Personnel	1,662,829	1,552,302	1,663,803	1,663,803	1,631,881	1,595,304	-2%
Supplies & Services	137,750	81,603	183,945	187,173	126,105	171,448	-31%
City Internal Services	135,667	135,667	162,614	162,614	162,614	169,472	0%
Capital Outlay	71,650	44,961	66,500	58,272	18,900	-	-72%
Capital Lease	-	-	-	-	-	27,438	-
Program Total	\$2,007,896	\$1,814,533	\$2,076,862	\$2,071,862	\$1,939,500	\$1,963,662	-7%

FINANCIAL SERVICES (PAGES 70-73)

Budget Highlights/Comments:

The recommended budget reflects a 1.2% increase

- ◆ Personnel costs include an increase due to staffing turnover and changes to insurance elections.

Operating Budget Summary							
	FY19 Adopted	FY19 Actual	FY20 Adopted	FY20 Revised	FY20 Estimated	FY21 Recommended	FY20 Variance to Budget
Personnel	609,306	584,299	762,190	762,190	688,392	781,680	-10%
Supplies & Services	302,992	281,778	279,715	279,715	237,269	268,637	-15%
City Internal Services	99,234	99,234	120,695	120,695	120,695	125,720	0%
Capital Outlay	-	10,000	-	-	-	-	-
Program Total	\$1,011,532	\$975,311	\$1,162,600	\$1,162,600	\$1,046,356	\$1,176,037	-10%

UTILITY BILLING AND LICENSING (PAGES 74-75)

Budget Highlights/Comments:

The recommended budget reflects an 8.0% increase:

- ◆ Supplies & services increased due to 1) an anticipated increase in electronic payment utilization which will result in higher merchant card fees, and 2) increased utility bill costs because of possible transition to an AZ based vendor.

Operating Budget Summary							
	FY19 Adopted	FY19 Actual	FY20 Adopted	FY20 Revised	FY20 Estimated	FY21 Recommended	FY20 Variance to Budget
Personnel	403,666	349,823	349,732	349,732	325,175	347,295	-7%
Supplies & Services	396,454	385,745	452,000	452,000	445,719	524,672	-1%
City Internal Services	69,715	69,715	66,562	66,562	66,562	65,819	0%
Program Total	\$869,835	\$805,283	\$868,294	\$868,294	\$837,456	\$937,786	-4%

FIRE ADMINISTRATION (PAGES 76-79)

Budget Highlights/Comments:

The recommended budget reflects a 13.4% decrease. If a PSPRS unfunded liability payment is made, the decrease will be 4.7%:

- ◆ Personnel costs increased for several reasons. With the creation of the Community Development division, the Assistant Fire Chief position was transferred to the Fire Administration division. Two firefighter positions that were awarded as part of a SAFER grant in FY2018-19 required a local match of 25% for years 1 and 2, 65% for year 3, and 100% for each year thereafter. FY2020-21 marks year 3. PSPRS rates increased almost 4%, and slight compression adjustments were made.
- ◆ Supplies & services decreased due to reductions in supplies, uniforms, and repair and maintenance to equipment and vehicles.
- ◆ The PSPRS unfunded liability payment in FY2019-20 was \$1.5M. A \$775K payment is currently set aside in contingency reserves, not the operating budget, for FY2020-21.
- ◆ Capital outlay decreased due to the completion of vehicle replacement purchases. The FY2020-21 budget includes two vehicle replacements utilizing a 5-year capital lease program.

Operating Budget Summary							
	FY19 Adopted	FY19 Actual	FY20 Adopted	FY20 Revised	FY20 Estimated	FY21 Recommended	FY20 Variance to Budget
Personnel	5,564,237	5,140,924	5,752,541	5,752,541	5,852,956	6,316,586	2%
Supplies & Services	408,745	484,662	516,870	510,468	475,730	452,530	-8%
City Internal Services	574,433	574,433	638,864	638,864	638,864	610,087	0%
PSPRS Unfunded Liability	-	224,838	1,549,061	1,549,061	1,549,061	-	0%
Capital Outlay	163,000	152,705	236,500	223,388	207,500	122,000	-12%
Capital Lease	-	-	-	-	-	6,719	-
Program Total	\$6,710,415	\$6,577,562	\$8,693,836	\$8,674,322	\$8,724,111	\$7,507,922	0%

FIRE STATIONS (PAGE 80)

Budget Highlights/Comments:

The recommended budget reflects a 23.7% decrease:

- ♦ A reduction in minor equipment and equipment repairs and maintenance accounts for the majority of the decrease.

Operating Budget Summary							
	FY19 Adopted	FY19 Actual	FY20 Adopted	FY20 Revised	FY20 Estimated	FY21 Recommended	FY20 Variance to Budget
Supplies & Services	118,800	110,850	120,500	120,500	108,550	92,000	-10%
Program Total	118,800	110,850	120,500	120,500	108,550	92,000	-10%

COMMUNITY DEVELOPMENT (PAGES 81-84)

Budget Highlights/Comments:

The recommended budget reflects a 12.3% decrease:

- ◆ Personnel costs reflect an overall decrease. There was an increase due to an Administrative Assistant position being transferred from the Economic Development division as part of the Community Development division's creation. There was a reduction due to the Assistant Fire Chief position being transferred to the Fire Administration division.
- ◆ Supplies & services experienced a decrease due to reduced funding for property abatements, travel/training, furniture, computer equipment and the community training program. A \$20,000 weed abatement program has been added.
- ◆ Internal services increased due to 1) a revision in the Insurance Services allocation methodology, and 2) a higher Building Maintenance allocation from moving the Building and Life Safety employees into the City Complex as well as a higher Building Maintenance allocation to maintain fund balance.
- ◆ Capital outlay is reduced due to a software implementation reaching completion. Two vehicle replacements are included and will utilize a 5-year capital lease program.

Operating Budget Summary							
	FY19 Adopted	FY19 Actual	FY20 Adopted	FY20 Revised	FY20 Estimated	FY21 Recommended	FY20 Variance to Budget
Personnel	1,044,294	955,365	1,012,484	1,035,129	892,207	902,225	-12%
Supplies & Services	349,380	131,892	484,325	478,315	344,493	382,446	-29%
City Internal Services	79,009	79,009	97,170	97,170	97,170	112,757	0%
Capital Outlay	-	685	15,000	6,010	6,500	-	-
Capital Lease	-	-	-	-	-	13,438	-
Program Total	\$1,472,683	\$1,166,951	\$1,608,979	\$1,616,624	\$1,340,370	\$1,410,866	-17%

DISPATCH CENTER (PAGES 85-86)

Budget Highlights/Comments:

The recommended budget reflects a 10.5% decrease:

- ◆ Personnel costs include an increase to overtime and salary adjustments made during FY2019-20.
- ◆ Supplies & services increased due to uniforms, addition of workstations and console workspaces, CALEA accreditation, and annual support fees for radios and software purchased during FY2019-20.
- ◆ Internal services experienced an increase due to an Insurance Services allocation methodology revision, adding CAD fees to the Information Technology allocation that are related to the Dispatch Center, and a higher Building Maintenance allocation to maintain fund balance.
- ◆ Capital outlay was reduced due to the completion of the radio console replacement project and removal of the automated dispatch alerting system project.

Operating Budget Summary							
	FY19 Adopted	FY19 Actual	FY20 Adopted	FY20 Revised	FY20 Estimated	FY21 Recommended	FY20 Variance to Budget
Personnel	1,090,593	922,139	1,087,017	1,087,017	921,151	1,158,719	-15%
Supplies & Services	134,800	117,173	174,000	180,400	163,050	347,606	-6%
City Internal Services	139,427	139,427	112,056	112,056	112,056	138,827	0%
Capital Outlay	119,500	283,844	619,875	635,475	261,500	139,000	-58%
Program Total	\$1,484,320	\$1,462,583	\$1,992,948	\$2,014,948	\$1,457,757	\$1,784,152	-27%

HUMAN RESOURCES & RISK MANAGEMENT

(PAGES 87-90)

Budget Highlights/Comments:

The recommended budget for Human Resources reflects a 22.6% decrease:

- ◆ Personnel costs include one part-time employee being transferred to Risk Management to aid in safety initiatives.
- ◆ Supplies & services decreased due to moving the “Government Jobs” platform to Information Technology to be allocated amongst all divisions instead of only Human Resources.
- ◆ Internal services increased due to a revision to the Insurance Services allocation methodology. This decrease offsets the increase in the Information Technology allocation related to the document management system training and support.

The recommended budget for Risk Management reflects a 6.0% increase:

- ◆ Personnel costs include one part-time employee being transferred from Human Resources to aid in safety initiatives.
- ◆ Internal services increased due to a higher Information Technology allocation because of training and support for the document management system.
- ◆ Capital outlay decreased due to a vehicle replacement purchase. The vehicle will be funded through a 5-year capital lease program.

HUMAN RESOURCES & RISK MANAGEMENT (CONT.)

(PAGES 87-90)

Operating Budget Summary							
Human Resources	FY19 Adopted	FY19 Actual	FY20 Adopted	FY20 Revised	FY20 Estimated	FY21 Recommended	FY20 Variance to Budget
Personnel	435,262	387,956	442,557	442,557	398,082	380,547	-10%
Supplies & Services	130,387	97,381	177,185	177,185	143,575	127,385	-19%
City Internal Services	104,021	104,021	109,206	109,206	109,206	56,156	0%
Program Total	\$669,670	\$589,359	\$728,948	\$728,948	\$650,863	\$564,088	-11%
Operating Budget Summary							
Risk Management	FY19 Adopted	FY19 Actual	FY20 Adopted	FY20 Revised	FY20 Estimated	FY21 Recommended	FY20 Variance to Budget
Personnel	68,025	69,485	71,238	71,238	72,209	90,783	1%
Supplies & Services	95,174	68,772	108,340	108,340	100,105	119,540	-8%
City Internal Services	12,293	12,293	14,327	14,327	14,327	20,379	0%
Capital Outlay	-	-	30,000	30,000	-	-	-
Capital Lease	-	-	-	-	-	6,719	-
Program Total	\$175,492	\$150,550	\$223,905	\$223,905	\$186,641	\$237,421	-17%

INFORMATION TECHNOLOGY (PAGES 91-92)

Budget Highlights/Comments:

The recommended budget for Information Technology reflects a 5.4% increase:

- ◆ Supplies & services increased due to moving the “Government Jobs” platform from Human Resources to be allocated amongst all divisions, adding annual maintenance for a CAD replacement system, and adding training and annual license fees for the document management system.
- ◆ Internal services increased due to a revision to the Insurance Services allocation methodology.

Operating Budget Summary							
	FY19 Adopted	FY19 Actual	FY20 Adopted	FY20 Revised	FY20 Estimated	FY21 Recommended	FY20 Variance to Budget
Personnel	563,773	561,580	641,903	641,903	614,904	633,875	-4%
Supplies & Services	546,660	528,882	562,600	562,600	506,675	650,580	-10%
City Internal Services	20,814	20,814	32,261	32,261	32,261	37,113	0%
Capital Outlay	95,000	60,437	145,000	145,000	140,000	135,000	-3%
Program Total	\$1,226,247	\$1,171,714	\$1,381,764	\$1,381,764	\$1,293,840	\$1,456,568	-6%

RECREATION (PAGES 93-95)

Budget Highlights/Comments:

The recommended budget reflects a 8.7% decrease:

- ◆ Personnel costs include a reduction to part-time/temporary salaries to align better with historical spending trends.
- ◆ Capital outlay decreased due to a digital sign budgeted in FY2019-20. The purchase of this sign was frozen and is not being carried over into this fiscal year.

Operating Budget Summary							
	FY19 Adopted	FY19 Actual	FY20 Adopted	FY20 Revised	FY20 Estimated	FY21 Recommended	FY20 Variance to Budget
Personnel	389,108	347,754	375,560	375,560	338,865	359,487	-10%
Supplies & Services	210,700	161,652	210,220	210,220	152,141	210,147	-28%
City Internal Services	5,654	5,654	6,382	6,382	6,382	7,235	0%
Capital Outlay	-	-	40,000	40,000	-	-	-
Program Total	\$605,462	\$515,061	\$632,162	\$632,162	\$497,388	\$576,869	-21%

POOLS (PAGES 96-97)

Budget Highlights/Comments:

The recommended budget reflects a 9.2% decrease:

- ◆ Personnel costs include a reduction in part-time/temporary salaries to align better with historical spending trends.
- ◆ Capital outlay increased due to the purchase of replacement pool steps and vacuums.

Operating Budget Summary							
	FY19 Adopted	FY19 Actual	FY20 Adopted	FY20 Revised	FY20 Estimated	FY21 Recommended	FY20 Variance to Budget
Personnel	279,367	226,661	275,327	275,327	224,970	234,982	-18%
Supplies & Services	194,950	124,331	183,900	183,900	152,381	170,263	-17%
City Internal Services	5,654	5,654	6,382	6,382	6,382	7,546	0%
Capital Outlay	-	5,678	-	-	-	10,000	-
Program Total	\$479,971	\$362,324	\$465,609	\$465,609	\$383,733	\$422,791	-18%

GOLF COURSE (PAGES 98-100)

Budget Highlights/Comments:

The recommended budget reflects a 9.4% decrease:

- ♦ Personnel costs include the reclassification of the Crew Leader (Grade 211) position to an Assistant Golf Superintendent (Grade 213) position. Additionally, a currently vacant Groundskeeper position will not be funded for FY2020-21. This position is expected to be needed in FY2021-22.
- ♦ Supplies & services decreased. Merchandise inventory sales are expected to decrease due to the clubhouse's renovation which reduces the retail square footage. Fertilizer has been reduced to better align with the historical spending trend. Furniture, computers and other small equipment items are reduced.
- ♦ Internal services increased due to a revision to the Insurance Services allocation methodology.

Operating Budget Summary							
	FY19 Adopted	FY19 Actual	FY20 Adopted	FY20 Revised	FY20 Estimated	FY21 Recommended	FY20 Variance to Budget
Personnel	606,612	549,348	832,493	832,493	766,486	772,323	-8%
Supplies & Services	721,630	543,513	553,000	553,000	469,395	490,225	-15%
City Internal Services	15,642	15,642	16,875	16,875	16,875	26,117	0%
Capital Outlay	48,000	43,220	80,000	80,000	9,500	54,000	-88%
Program Total	\$1,391,884	\$1,151,724	\$1,482,368	\$1,482,368	\$1,262,256	\$1,342,665	-15%

PARKS (PAGES 101-103)

Budget Highlights/Comments:

The recommended budget reflects a 7.4% decrease:

- ◆ Personnel costs include the reclassification of 1) a Crew Leader position (Grade 211) to an Assistant Parks Superintendent position (Grade 213), 2) two Groundskeeper positions (Grade 202) to Equipment Operator B positions (Grade 206), and 3) one Groundskeeper position (Grade 202) to a Parks Maintenance Technician position (Grade 206). Additionally, a currently vacant Groundskeeper position will not be funded for FY2020-21. This position is expected to be needed in FY2021-22.
- ◆ Supplies & services decreased due to the completion of an open space master plan in FY2019-20.
- ◆ Internal services decreased due to a revision to the Insurance Services allocation methodology.
- ◆ Capital outlay decreased due to two vehicles being replaced in FY2019-20. These vehicles were purchased outright. No vehicle replacements are needed this fiscal year.

Operating Budget Summary							
	FY19 Adopted	FY19 Actual	FY20 Adopted	FY20 Revised	FY20 Estimated	FY21 Recommended	FY20 Variance to Budget
Personnel	1,410,532	1,179,187	1,279,996	1,279,996	1,215,929	1,281,645	-5%
Supplies & Services	630,650	490,424	664,350	664,350	556,271	605,633	-16%
City Internal Services	79,175	79,175	81,173	81,173	81,173	50,019	0%
Capital Outlay	186,000	76,432	160,700	160,700	58,000	87,500	-64%
Program Total	\$2,306,357	\$1,825,217	\$2,186,219	\$2,186,219	\$1,911,373	\$2,024,797	-13%

POLICE DEPARTMENT (PAGES 104-107)

Budget Highlights/Comments:

The recommended budget reflects a 15.3% decrease. If the \$775K PSPRS unfunded liability payment is made, the decrease will be 9.7%:

- ◆ Personnel costs include the reclassification of an Administrative Assistant position (Grade 206) to an Intelligence Analyst position (Grade 211). This position is funded through the MAGNET program. PSPRS rates increased just over 6%.
- ◆ Internal services decreased due to a revision to the Insurance Services and Fleet Services allocation methodologies which offsets a higher Building Maintenance allocation to maintain fund balance.
- ◆ During FY2019-20, a one-time PSPRS unfunded liability payment was made. A \$775K payment is currently set aside in contingency reserves, not the operating budget, for FY2020-21.
- ◆ Capital outlay decreased due to the vehicle capital lease program put into place during FY2019-20. The department will replace four patrol vehicles this fiscal year but will utilize a 5-year capital lease program instead of purchasing the vehicles outright.

Operating Budget Summary							
	FY19 Adopted	FY19 Actual	FY20 Adopted	FY20 Revised	FY20 Estimated	FY21 Recommended	FY20 Variance to Budget
Personnel	7,671,388	6,646,903	7,871,917	7,871,917	7,298,046	7,935,606	-7%
Supplies & Services	835,250	720,214	1,077,400	1,077,400	914,963	1,067,486	-18%
City Internal Services	1,931,417	1,931,417	2,134,355	2,134,355	2,134,355	1,844,766	0%
PSPRS Unfunded Liability	-	291,831	1,549,061	1,549,061	1,549,061	-	0%
Capital Outlay	242,000	198,501	331,000	326,150	296,000	-	-11%
Capital Lease	-	-	-	-	-	122,913	-
Program Total	\$10,680,055	\$9,788,865	\$12,963,733	\$12,958,883	\$12,192,425	\$10,970,771	-6%

PUBLIC WORKS ADMINISTRATION (PAGES 108-109)

Budget Highlights/Comments:

The recommended budget reflects no significant change.

Operating Budget Summary							
	FY19 Adopted	FY19 Actual	FY20 Adopted	FY20 Revised	FY20 Estimated	FY21 Recommended	FY20 Variance to Budget
Personnel	340,719	278,353	438,303	438,303	405,796	442,036	-7%
Supplies & Services	76,600	55,957	82,800	82,800	72,189	77,150	-13%
City Internal Services	22,410	22,410	28,604	28,604	28,604	31,707	0%
Program Total	\$439,729	\$356,720	\$549,707	\$549,707	\$506,589	\$550,893	-8%

STREETS OPERATIONS (PAGES 110-111)

Budget Highlights/Comments:

The recommended budget reflects a 14.6% decrease.

- ◆ Personnel costs include a currently vacant Equipment Operator A position not being funded for FY2020-21. The position is expected to be needed in FY2021-22.
- ◆ Supplies & services increased mostly due to the carryover of \$650,000 in pavement preservation from FY2019-20. Decreases that offset the increase to pavement preservation are in 1) maintenance items such as markings and side-walks, and 2) fuel and electricity to better align with historical spending trends.
- ◆ Internal services decreased due to a revision to the Insurance Services allocation methodology and a reduction in the Fleet Services allocation.
- ◆ Capital outlay decreased due to the elimination of pavement preservation classed as capital. Also, traffic signal detection camera spending is reduced. There is one vehicle replacement included which will utilize a 5-year capital lease program.

Operating Budget Summary							
	FY19 Adopted	FY19 Actual	FY20 Adopted	FY20 Revised	FY20 Estimated	FY21 Recommended	FY20 Variance to Budget
Personnel	992,269	861,393	1,169,202	1,142,702	981,508	1,041,666	-16%
Supplies & Services	5,353,138	1,035,704	1,916,100	1,916,100	1,170,122	2,384,982	-39%
City Internal Services	480,764	480,764	487,025	487,025	487,025	255,647	0%
Capital Outlay	954,562	3,049,379	970,000	970,000	355,000	135,000	-63%
Capital Lease	-	-	-	-	-	60,359	-
Program Total	\$7,780,733	\$5,427,240	\$4,542,327	\$4,515,827	\$2,993,655	\$3,877,654	-34%

TRANSIT (PAGES 112-114)

Budget Highlights/Comments:

The Transit Administration recommended budget reflects a 36.4% decrease:

- ◆ Supplies & services decreased. A transit study of \$150,000 was included in the FY2019-20 budget but was not completed. Since the transit study is a grant funded project, it is included in the Grants Fund for FY2020-21.
- ◆ Internal services increased due to a revision to the Insurance Services and Fleet Services allocation methodologies.

The Transit Operations recommended budget reflects a 1.6% decrease:

- ◆ Personnel costs are reduced due to turnover.
- ◆ Internal services increased due to a revision to the Fleet Services allocation methodology.
- ◆ Capital outlay decreased due to the postponement of a new bus until FY2021-22.

TRANSIT (CONT.) (PAGES 112-114)

Transit Administration Operating Budget Summary							
Transit Administration	FY19 Adopted	FY19 Actual	FY20 Adopted	FY20 Revised	FY20 Estimated	FY21 Recommended	FY20 Variance to Budget
Personnel	150,442	152,228	149,193	149,193	150,562	149,752	1%
Supplies & Services	44,500	34,361	184,400	184,400	26,450	38,350	-86%
City Internal Services	19,455	19,455	24,255	24,255	24,255	39,406	0%
Program Total	\$214,397	\$206,045	\$357,848	\$357,848	\$201,267	\$227,508	-44%
Transit Operations Budget Summary							
Transit Operations	FY19 Adopted	FY19 Actual	FY20 Adopted	FY20 Revised	FY20 Estimated	FY21 Recommended	FY20 Variance to Budget
Personnel	542,180	515,467	526,481	526,481	523,985	513,861	0%
Supplies & Services	81,200	87,912	90,500	90,500	104,696	93,110	16%
City Internal Services	73,413	73,413	70,931	70,931	70,931	102,471	0%
Capital Outlay	168,714	138,045	33,000	33,000	5,498	-	-83%
Program Total	\$865,507	\$814,836	\$720,912	\$720,912	\$705,110	\$709,442	-2%

WATER OPERATIONS (PAGES 115-117)

Budget Highlights/Comments:

The recommended budget reflects a 2.9% decrease:

- ♦ Internal services increased due to a revision to the Insurance Services and Fleet Services allocation methodologies and a higher Building Maintenance allocation to maintain fund balance.
- ♦ Capital outlay decreased. A trailer mounted vac excavation unit is being purchased which is less expensive than the hydro-vac truck purchased in FY2019-20. Additionally, two vehicle replacements are included and will utilize a 5-year capital lease program.

Operating Budget Summary							
	FY19 Adopted	FY19 Actual	FY20 Adopted	FY20 Revised	FY20 Estimated	FY21 Recommended	FY20 Variance to Budget
Personnel	2,071,657	1,719,004	2,042,209	2,042,209	1,792,612	2,075,915	-12%
Supplies & Services	2,179,450	1,858,197	2,686,000	2,686,000	2,537,479	2,775,868	-6%
City Internal Services	371,342	371,342	398,701	398,701	398,701	250,251	0%
Capital Outlay	400,000	37,705	535,000	535,000	330,000	300,000	-38%
Capital Lease	-	-	-	-	-	95,409	-
Program Total	\$5,022,449	\$3,986,248	\$5,661,910	\$5,661,910	\$5,058,792	\$5,497,443	-11%

WASTEWATER (PAGES 118-120)

Budget Highlights/Comments:

The recommended budget reflects a 5.2% decrease:

- ◆ Internal services increased due to a higher Building Maintenance allocation to maintain fund balance.
- ◆ Capital outlay decreased due to 1) the carryover of a dump truck budgeted in FY2019-20, and 2) two vehicle replacements that will utilize a 5-year capital lease program instead of being purchased outright.

Operating Budget Summary							
	FY19 Adopted	FY19 Actual	FY20 Adopted	FY20 Revised	FY20 Estimated	FY21 Recommended	FY20 Variance to Budget
Personnel	1,246,564	1,067,067	1,356,195	1,356,195	1,120,590	1,358,588	-17%
Supplies & Services	1,451,000	1,026,616	1,655,200	1,655,200	1,543,650	1,739,235	-7%
City Internal Services	105,341	105,341	113,607	113,607	113,607	107,747	0%
Capital Outlay	461,500	258,717	675,000	675,000	475,000	350,000	-30%
Capital Lease	-	-	-	-	-	45,522	-
Program Total	\$3,264,405	\$2,457,741	\$3,800,002	\$3,800,002	\$3,252,847	\$3,601,092	-14%

SOLID WASTE (PAGE 121-122)

Budget Highlights/Comments:

The recommended budget reflects an 11.4% decrease:

- ◆ Personnel costs include the reduction to personnel due to a recommendation to eliminate the recycling program until market conditions improve. Two Equipment Operator B positions will be eliminated—one through attrition and one currently vacant that will not be filled.
- ◆ Supplies & services decreased primarily due to eliminating costs related to the recycling program.
- ◆ Internal services decreased due to revision to the Fleet Services allocation methodology.
- ◆ Capital outlay increased due to the replacement of a skid steer loader. With the recommendation to eliminate the recycling program, a vehicle replacement program is being put into place. Three solid waste trucks will be purchased utilizing a 7-year capital lease program.

Operating Budget Summary							
	FY19 Adopted	FY19 Actual	FY20 Adopted	FY20 Revised	FY20 Estimated	FY21 Recommended	FY20 Variance to Budget
Personnel	1,215,980	1,176,829	1,282,224	1,282,224	1,172,810	1,062,029	-9%
Supplies & Services	1,414,200	1,270,766	1,544,500	1,544,500	1,341,800	1,434,042	-13%
City Internal Services	763,059	763,059	749,577	749,577	749,577	413,457	0%
Capital Outlay	20,000	34,242	20,000	20,000	10,000	72,000	-50%
Capital Lease	-	-	-	-	-	204,000	-
Program Total	\$3,413,239	\$3,244,896	\$3,596,301	\$3,596,301	\$3,274,187	\$3,185,528	-9%

FLEET SERVICES (PAGES 123-124)

Budget Highlights/Comments:

The recommended budget reflects a 3.0% decrease:

- ◆ Personnel costs include a reduction due to turnover.
- ◆ Supplies & services decreased due to technical labor, fleet parts and tires being reduced to better align with historical spending trends.
- ◆ Internal services increased due to a revision to the Insurance Services allocation methodology and a higher Building Maintenance allocation to maintain fund balance.
- ◆ Capital outlay increased. The garage bay doors and column lifts will be replaced.

Operating Budget Summary							
	FY19 Adopted	FY19 Actual	FY20 Adopted	FY20 Revised	FY20 Estimated	FY21 Recommended	FY20 Variance to Budget
Personnel	507,832	456,844	505,571	505,571	391,084	493,400	-23%
Supplies & Services	904,100	687,025	1,046,500	1,019,470	1,004,250	946,277	-4%
City Internal Services	68,600	68,600	99,306	99,306	99,306	113,722	0%
Capital Outlay	111,000	88,356	53,000	7,000	7,000	100,000	-87%
Program Total	\$1,591,532	\$1,300,825	\$1,704,377	\$1,631,347	\$1,501,640	\$1,653,399	-12%

BUILDING MAINTENANCE (PAGES 125-126)

Budget Highlights/Comments:

The recommended budget reflects a 5.1% decrease:

- Personnel costs include the reclassification of two Building Maintenance Technician (Grade 209) to Building Maintenance Technician II (Grade 211) positions.
- Supplies & services increased to 1) hire consultants to perform building assessments, 2) hire contractors to perform repairs that cannot be completed in-house, 3) purchase locksmith equipment for cost savings in the future, and 4) purchase equipment to keep buildings safe.
- Capital outlay decreased due to a reduction in building remodel projects.

Operating Budget Summary							
	FY19 Adopted	FY19 Actual	FY20 Adopted	FY20 Revised	FY20 Estimated	FY21 Recommended	FY20 Variance to Budget
Personnel	354,053	353,007	435,849	435,849	367,348	456,770	-16%
Supplies & Services	493,550	307,865	476,950	476,950	429,367	572,100	-22%
City Internal Services	11,335	11,335	12,382	12,382	12,382	28,282	0%
Capital Outlay	255,000	87,717	242,500	242,500	202,500	95,000	-16%
Capital Lease	-	-	-	-	-	26,675	-
Program Total	\$1,113,938	\$759,925	\$1,167,681	\$1,167,681	\$1,011,597	\$1,178,827	-19%

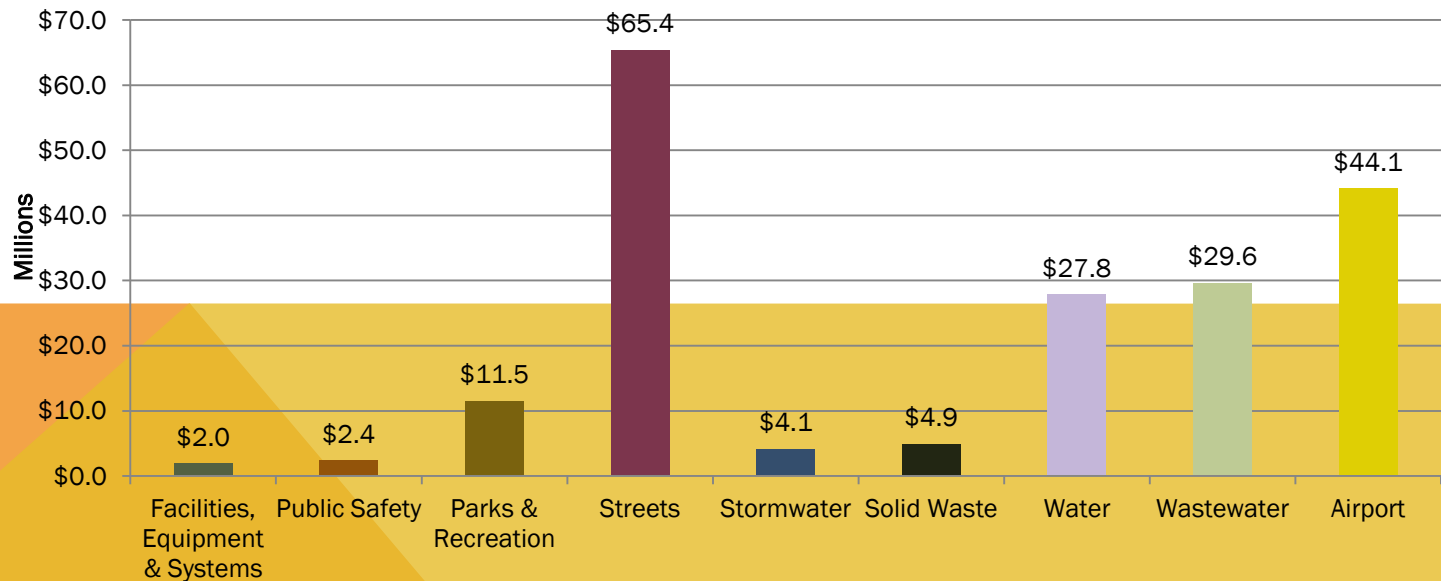
5-YEAR CAPITAL IMPROVEMENT PLAN

5-YEAR CAPITAL IMPROVEMENT PLAN (“CIP”)

5-Year CIP totals \$191.8M

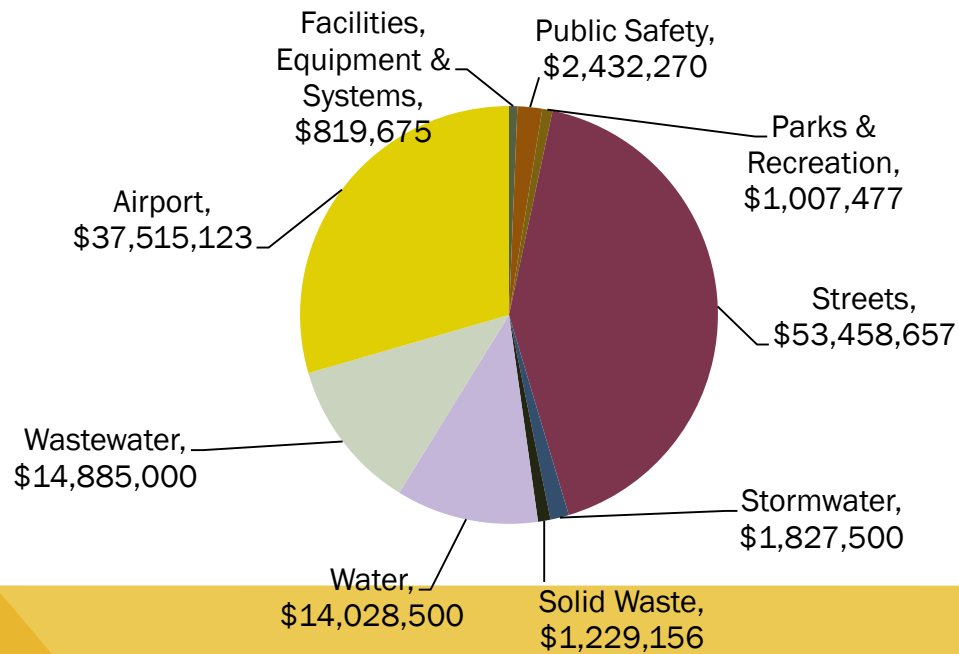
- Largest project in scope and cost is the Rancho Santa Fe Parkway TI project totaling \$46.5M
- Of the \$191.8M, 66% (\$127.2M) is funded in FY2020-21

5-Year CIP by Category

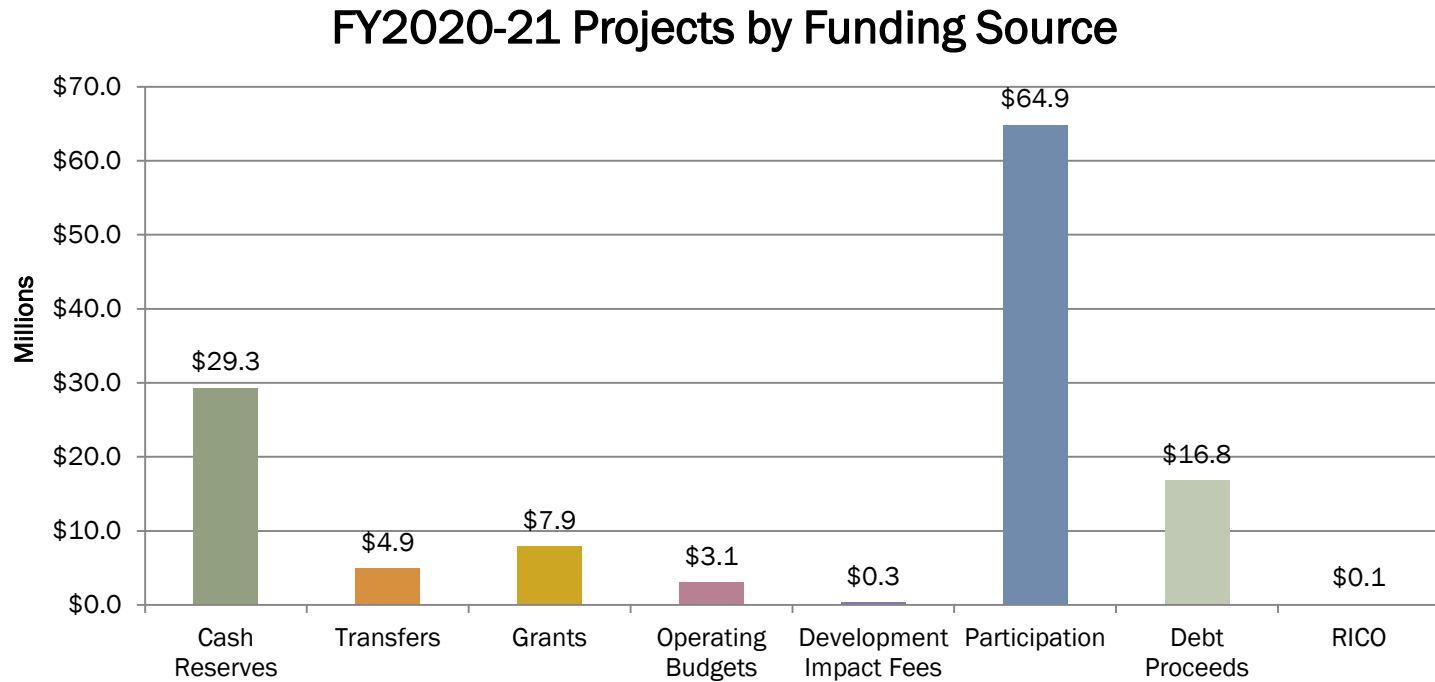


FY2020-21 CIP BY CATEGORY

FY2020-21 CIP by Category



FY2020-21 PROJECTS BY FUNDING SOURCE



Total \$127.2M

RANCHO SANTA FE TI & PARKWAY PROJECT

(PAGES 142-143)

5-Year CIP Project Title	Cost	State Participation	Developer Participation	I-11 E. Kgm Conn Proj Fd Cash Reserves	General Fund Cash Reserves	Debt Proceeds
I-11 East Kingman Connection Project	400,000			400,000		
I-11 Airway Avenue-Prospector Street to Rancho Parkway	4,699,959		2,349,979			2,349,980
I-11 Rancho Santa Fe TI and Parkway	41,790,000	20,000,000	10,895,000	5,244,980	2,000,000	3,650,020
<u>Totals</u>	<u>46,889,959</u>	<u>20,000,000</u>	<u>13,244,979</u>	<u>5,644,980</u>	<u>2,000,000</u>	<u>6,000,000</u>

5-YEAR CIP BY CATEGORY (CONT'D)

PROJECT DESCRIPTION	FY21	FY22	FY23	FY24	FY25	TOTAL
FACILITIES/EQUIPMENT/SYSTEMS						
Branding, Beautification and Signage	200,000	125,000	100,000	100,000	100,000	625,000
Development Impact Fee Study	54,675					54,675
Economic Recovery Program	250,000					250,000
Façade Improvement Program	50,000					50,000
KART Buses		171,667	175,100	178,601	182,173	707,541
Transit Plan	150,000					150,000
Zoning Ordinance Update	115,000					115,000
TOTAL FACILITIES/EQUIPMENT/SYSTEMS	819,675	296,667	275,100	278,601	282,173	1,952,216
PARKS & RECREATION PROJECTS						
Ice Rink	350,000					350,000
Multipurpose Gym/Community Center			440,000	9,060,000		9,500,000
Pickle Ball Courts	75,000		75,000			150,000
Playground Equipment	150,000	150,000	150,000	150,000	150,000	750,000
Sunbelt Sports Park	321,677	128,323				450,000
Trail Development and Enhancement	50,000	50,000	50,000	50,000	50,000	250,000
White Cliffs Trail	60,800					60,800
TOTAL PARKS & RECREATION	\$ 1,007,477	\$ 328,323	\$ 715,000	\$ 9,260,000	\$ 200,000	\$ 11,510,800
PUBLIC SAFETY						
Police						
MAGNET Building Repairs	100,000					100,000
KPD Training Room/EOC Retrofit	150,000					150,000
Fire						
Fire Station #2 Remodel/Training Tower & Burn Buildi	1,621,758					1,621,758
Fire Station Diesel Exhaust Systems	10,890					10,890
Dispatch						
Computer Aided Dispatch	549,622					549,622
TOTAL PUBLIC SAFETY	\$ 2,432,270	\$ -	\$ -	\$ -	\$ -	\$ 2,432,270

5-YEAR CIP BY CATEGORY (CONT'D)

PROJECT DESCRIPTION	FY21	FY22	FY23	FY24	FY25	TOTAL
STREET PROJECTS						
(I-11) Airway Ave - Prospector Street to Rancho Pky	1,199,959	3,500,000				4,699,959
(I-11) East Kingman Connection Project	400,000					400,000
(I-11) Kingman Crossing Blvd--Southern to I40	6,890,000					6,890,000
(I-11) Rancho Santa Fe Parkway TI Phase I	41,790,000					41,790,000
ADA Improvements	250,000	475,000	150,000	800,000	150,000	1,825,000
Downtown Streetscape	435,000					435,000
Eastern Street Improvements - Airway to Calumet	255,750	170,750	3,308,474			3,734,974
Fripps Ranch Lighting Power	150,000					150,000
HSIP Six Road Safety Project	210,000	234,000				444,000
HSIP Stockton Hill Rd Safety Corridor	427,948					427,948
I-40 Traffic Interchange Landscaping	250,000	250,000	150,000	150,000	150,000	950,000
Pavement Preservation	1,200,000	550,000	561,000	572,220	583,664	3,466,884
Transportation Masterplan		200,000				200,000
TOTAL STREET IMPROVEMENTS	\$ 53,458,657	\$ 5,379,750	\$ 4,169,474	\$ 1,522,220	\$ 883,664	\$ 65,413,765

5-YEAR CIP BY CATEGORY (CONT'D)

PROJECT DESCRIPTION	FY21	FY22	FY23	FY24	FY25	TOTAL
AIRPORT						
3 Industrial Park Roads	425,000	225,000				650,000
Airport Airside Drainage Study	200,000					200,000
Airport Master Plan	4,140					4,140
Backhoe	70,000					70,000
Dross Site Cleanup	30,000,000					30,000,000
Dross Site Overlay			2,300,000			2,300,000
Industrial Park Drainage Study			250,000			250,000
Land Release & Master Plan	250,000	175,000				425,000
Runway 3/21 Reconstruction	3,816,963					3,816,963
Security Fence Relocation	69,000					69,000
Security Gates Upgrade					1,250,000	1,250,000
Taxilane Foxtrot Reconstruct Design					125,000	125,000
Taxiway B Design & Construction	2,680,020					2,680,020
Transient Apron Reconstruction		2,250,000				2,250,000
TOTAL AIRPORT	\$ 37,515,123	\$ 2,650,000	\$ 2,550,000	\$ -	\$ 1,375,000	\$ 44,090,123
SOLID WASTE						
Skid Steer Loader	62,000					62,000
Solid Waste Truck Replacement	1,167,156	1,342,227	1,342,227	492,150	492,150	4,835,910
TOTAL SOLID WASTE	\$ 1,229,156	\$ 1,342,227	\$ 1,342,227	\$ 492,150	\$ 492,150	\$ 4,897,910
STORMWATER						
Airway Avenue Drainage Improvements	1,000,000	750,000				1,750,000
Beverly Avenue	200,000					200,000
Bull Mountain Interm Channel Improvements	375,000					375,000
Drainage Maintenance & Erosion Protection	100,000	100,000	100,000	100,000	100,000	500,000
Eighth Street Underpass Drainage	50,000					50,000
Land Acquisition-Drainage	50,000	50,000	50,000	50,000	50,000	250,000
Stormwater Rate Study	52,500					52,500
Western Ave-Beverly to Sycamore			97,000	853,600		950,600
TOTAL STORMWATER	\$ 1,827,500	\$ 900,000	\$ 247,000	\$ 1,003,600	\$ 150,000	\$ 4,128,100

5-YEAR CIP BY CATEGORY (CONT'D)

PROJECT DESCRIPTION	FY21	FY22	FY23	FY24	FY25	TOTAL
WASTEWATER						
Aerial Photography	33,500				36,850	70,350
Chestnut Sewer Line Relocation Phase II	105,800					105,800
Chloride St. Sewer Line Replacement	182,700					182,700
Diagonal Wash Interceptor	4,600,000					4,600,000
Downtown MBR Replacement	650,000					650,000
Downtown Sewer Outfall Line Relocation	5,500,000	8,700,000				14,200,000
Dump Truck Purchase	165,000					165,000
Goldroad Avenue Sewer Replacement	100,000	100,000				200,000
Hilltop Grit Removal Upgrade	80,000	500,000				580,000
Jagerson Ave Sewer Line Project	763,000					763,000
Reclaimed Water Injection	1,000,000					1,000,000
Sewer Extension Capital Projects	700,000	700,000	700,000	700,000	700,000	3,500,000
Sewer GIS Mapping	30,000					30,000
System Repair & Replacement	900,000	650,000	650,000	650,000	650,000	3,500,000
Wastewater Rate Study	75,000					75,000
TOTAL WASTEWATER	\$ 14,885,000	\$ 10,650,000	\$ 1,350,000	\$ 1,350,000	\$ 1,386,850	\$ 29,621,850

5-YEAR CIP BY CATEGORY (CONT'D)

PROJECT DESCRIPTION	FY21	FY22	FY23	FY24	FY25	TOTAL
WATER						
Aerial Photography	33,500				36,850	70,350
Airway Avenue Water Extension	175,000					175,000
Automated Meter Reading	300,000	300,000	300,000	300,000	300,000	1,500,000
City Well 10 Pump & Motor	2,750,000					2,750,000
Distribution Lines	3,000,000	350,000	350,000	350,000	350,000	4,400,000
Dry Well Installation	300,000	300,000	300,000	300,000		1,200,000
Hydro Excavation Trailer	200,000					200,000
Main Tanks 24" D.I. Transmission-Phase II	3,860,000					3,860,000
Northridge Storage Tank	250,000			3,690,900		3,940,900
Pressure Reducing Valves	75,000	75,000	75,000	75,000	75,000	375,000
Pumping Equipment	200,000	100,000	100,000	100,000	100,000	600,000
Purple Pipe Distribution System	50,000	50,000	50,000	50,000		200,000
Reclaimed Water Recharge	350,000					350,000
Risk Resiliency Assessment & Emergency Plan	40,000					40,000
Sacramento Valley Well Siting Study	375,000					375,000
Santa Rosa Transmission Line	285,000	3,420,000				3,705,000
SCADA Upgrade	125,000	125,000	125,000	125,000	125,000	625,000
Source Water Protection Plan	150,000					150,000
Storage Tank Restoration	900,000	300,000	50,000	300,000		1,550,000
Surge Tanks	230,000					230,000
USGS Aquifer Monitoring Program	100,000	100,000	100,000	100,000	100,000	500,000
Utility Power Service	125,000					125,000
Walleck Ranch Distribution Improvements		64,000	361,000			425,000
Water Conservation Plan	50,000					50,000
Water GIS Mapping	30,000					30,000
Water Line Leak Detection	75,000	75,000	75,000	75,000	75,000	375,000
TOTAL WATER	\$ 14,028,500	\$ 5,259,000	\$ 1,886,000	\$ 5,465,900	\$ 1,161,850	\$ 27,801,250

FUTURE PROJECTS LIST

PROJECT DESCRIPTION	Dollar Amount
FACILITIES/EQUIPMENT/SYSTEMS	
Community Development	
Permit/License Software Replacement	84,000
Facilities	
Facilities Condition Assessment	100,000
Public Works Conference Room Design	175,000
Fleet	
Bulk Fluid System	60,000
TOTAL FACILITIES/EQUIPMENT/SYSTEMS	\$ 359,000
PARKS & RECREATION PROJECTS	
Centennial Fields Light Replacement	906,000
Lewis Kingman Park Restroom	210,000
Locomotive Park Restrooms	220,000
Park Site Acquisition	600,000
Parks and Rec General Renovation	1,102,320
Sunbelt Sports Park	6,300,000
TOTAL PARKS & RECREATION	\$ 9,338,320
PUBLIC SAFETY	
Dispatch	
Automated Dispatch Alerting System	201,750
Priority Dispatch Emergency Fire Software	80,000
Fire	
Fire Station Alert System	160,000
Fire Engine Replacement	700,000
Fire Station #1 Remodel	250,000
Fire Station #3 Addition/Remodel	141,000
Fire Station #4 Remodel	98,000
Fire Station #5	5,850,000
Fire Station Alert System	80,000
Quint (Combo Aerial/Engine) Apparatus	1,100,000
Rescue Apparatus Replacement	800,000
SCBA Compressor	95,000
Self Contained Breathing Apparatus	450,000
Type 6 Wildland Apparatus Addition	350,000
TOTAL PUBLIC SAFETY	\$ 10,355,750
STREET PROJECTS	
Andy Devine Rockfall Mitigation	1,600,000
Eastern Street Improvements - Calumet to Pasadena	7,201,525
Left Turn Signal Upgrades	1,000,000
Lighting Cabinet Upgrades	400,000
North Glen Road	3,500,000
Pavement Preservation	25,533,116
Santa Rosa Blvd-Wagon Wheel Dr to Rancho Parkway	1,200,000
Southern Ave-Eastern to Seneca	6,350,000
Stockton Hill Road Design Concept	650,000
Street Sweeper	300,000
Traffic Signal Cabinet Upgrades	1,250,000
TOTAL STREET IMPROVEMENTS	\$ 48,984,641

PROJECT DESCRIPTION	Dollar Amount
AIRPORT	
Airport Rental Shade Ports	250,000
Environmental Clean up 16 acres	250,000
TOTAL AIRPORT	\$ 500,000
STORMWATER	
Beverly Ave	1,111,000
Bull Mountain Drainage Channel (Full Improvements)	2,995,000
Coronado Drainage Improvements	212,000
Eighth Street Underpass	350,000
Fairgrounds Storm Drain	2,410,000
Hualapai Foothills (Omaha/Southern)	399,049
Irving Street Drainage	275,000
Lillie at Van Buren Drainage	51,000
Longview Wash	255,000
Metwell Drainage Improvements	155,000
Railroad Drainage channel	9,000,000
Rutherford Drainage	305,000
Shane Drive	255,000
Southern Ave. Storm Drain	580,000
Southern Vista Subdivision and Steamboat Dr.	500,000
Sycamore Storm Drain	250,000
Hillcrest Drainage Improvements	450,000
TOTAL FLOOD CONTROL	\$ 19,553,049
WASTEWATER	
Andy Devine Sewer	735,000
Beverly-Berk Sewer	782,140
Broadway / Market Street	685,000
Jagerson Sewer Parallel PH2	1,966,297
Marlene/Van Buren Parallel	856,000
North Skylark Sewer	632,500
Pasadena Sewer	189,750
Sage Street Interceptor	4,725,000
South Kingman Sewer (PH2 & 3)	1,150,000
Tucker St. Realignment	126,500
Valentine Ave. Sewer Line Extension	189,750
Washington Eastern Parallel	3,612,374
TOTAL WASTEWATER	\$ 15,650,311
WATER	
Castlerock Building	275,000
TOTAL WATER	\$ 275,000
TOTAL ALL FUTURE PROJECTS	\$ 105,016,071

THANK YOU!

**This concludes our FY2020-21 Recommended
Budget and 5-Year Capital Improvement Plan
review.**